



RICHEY EVENTS  
VENUE

RUBY PACKAGE

Reception Hall from [ ] to [ ]

- ◆ Deluxe Event Décor
- ◆ Table linen, overlays and sashes
- ◆ Gift Table
- ◆ Decorated Cake Table
- ◆ Decorated Sign in Table
- ◆ Chiavari Chairs
- ◆ In-house Centerpieces
- ◆ Chargers (Gold or silver), Dinner Plate
- ◆ Water Glass, Napkin, Fork and knife
- ◆ 1 Event Attendant throughout the event
- ◆ 1 Bartender (up to 5 hours)
- ◆ Full setup and breakdown
- ◆ 1 Guest suite
- ◆ Security Guards (1 for every 100 persons)
- ◆ Post event Clean-up

Events from 5pm to 1am, with entry into the venue allowed from 3pm on the day of the event. We would also provide 2 hours free 2-3 days prior to the event for rehearsals

**Prices start from \$7,500 depending on the number of guests (Get in touch with our team to build your custom package)**

**Friday & Sunday**  
\$1,000 discount

**Monday to Thursday**  
\$2,000 discount

Additional Services \_\_\_\_\_

First & Last Name \_\_\_\_\_ Phone \_\_\_\_\_

Total (\$) \_\_\_\_\_ =PPL \_\_\_\_\_ Event \_\_\_\_\_ Date \_\_\_\_\_

Today's Date

Customer Signature

Richey Events Venue